



Bottisham Community Primary School Acceptable Use Policy - KS2 Primary Children

I will read and follow the rules in the AUP

I understand that this AUP is regularly reviewed and that there are consequences if I do not follow it

- I will always use what I have learned about e-safety to keep myself safe and will tell a teacher if something makes me worried or unhappy
- I will only use school ICT equipment for my school work and not to upset or bully other people or create a bad impression of my school
- I will take responsibility for my own use of all ICT equipment and will use it safely, responsibly and legally *eg*:
 - I will not open/download any attachments without checking with an adult
 - I will make sure that my work does not break copyright
- I will not go on any unsuitable or illegal web sites on purpose. If I go on any by mistake I will tell a teacher straight away
- I will tell a teacher if I can see a website that is inappropriate or receive any unwanted messages (such as spam)
- I will look after school ICT equipment and report any damage to a teacher straight away
- I will not try to get past any security measures in place to protect the school network
- I will only use the usernames and passwords I have been given and I will keep them secret
- I will save only school work on the school network and will check with my teacher before printing
- I will log off or shut down a computer when I have finished using it

I understand that all of my work and internet activity on school ICT equipment can be monitored and that there are consequences if I do not use the equipment sensibly, safely and responsibly

Parent/Carer's Signature **Date**.....

Child's Name **Child's Signature**.....
